

SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) – LAST UPDATED OCTOBER 2009

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Meeting date: 14TH December 2009			
Performance Management	To consider Quarter 2 information for 2009/10 (July - Sept).	All Scrutiny Boards receive performance information on a quarterly basis.	PM
Recommendation Tracking	This item tracks progress with previous Scrutiny recommendations on a quarterly basis.		MSR
Integrated offender Management Inquiry	To consider evidence in line with session one of the Board's inquiry.		RP
Worklessness Review – update report	To receive an update on the Board's Worklessness Review.		RP
Meeting date: 11TH January 2010			
Inquiry into recycling	To consider evidence in line with session two of the Board's inquiry		DP
Meeting date: 8th February 2010			
Inquiry into Recycling	To consider evidence in line with session three of the Board's inquiry		DP

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Integrated offender Management Inquiry	To consider evidence in line with sessions two and three of the Board's inquiry.	.	RP
Asylum Seeker Case Resolution	To receive an update report on the Asylum Seeker Case Resolution programme.		B
Procurement of Contracts in Housing	To consider and agree the Board's final Statement following its review of the procurement of contacts in housing.		RP
Meeting date: 8TH March 2010			
Performance Management	To consider Quarter 3 information for 2009/10 (Oct – Dec).	All Scrutiny Boards receive performance information on a quarterly basis.	PM
Recommendation Tracking	This item tracks progress with previous Scrutiny recommendations on a quarterly basis.		MSR
EASEL Inquiry	To consider and agree the Board's draft inquiry report		RP
Worklessness	To consider and agree the Board's final Statement following its review into Worklessness.		

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ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Meeting date: 19TH April 2010			
Annual Report	To consider the Board's contribution to the Scrutiny Annual Report.		
Inquiry into Recycling	To consider and agree the Board's draft inquiry report.		DP
Integrated offender Management Inquiry	To consider and agree the Board's draft inquiry report.		
Grounds Maintenance Contract 2011	To consider and agree an interim Statement of the Board following its review of the procurement process for the new Grounds Maintenance Contract in 2011.		

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ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Unscheduled Items			
ALMO Management Review	To review the current ALMO management arrangements.	This was a referral from the Executive Board Member for Neighbourhoods and Housing in June 2009. The Board has requested further clarification on the potential scope of this inquiry.	RFS
Area Management Review	To review the current Area Management functions, with particular focus on the role of Area Committees in Leeds.	This was a referral from the Executive Member for Neighbourhoods and Housing in June 2009. The Board agreed to include this in the work programme with a view to conducting a review later in the municipal year.	RFS
Climate Change	To conduct an Inquiry into Climate Change.	This was a referral from the Executive Member for Environmental Services in June 2009. In acknowledging the interest expressed by the City Development Scrutiny Board in this topic area, the Board agreed to keep this request in the work programme as unscheduled pending the decision of the City Development Scrutiny Board as to the scope of their inquiry.	RFS
Future options for Council Housing	To monitor developments in relation to future options for Council Housing.	This was a referral from the Central and Corporate Functions Scrutiny Board.	RFS

Key:

CCFA / RFS – Councillor call for action / request for scrutiny	B – Briefings (Including potential areas for scrutiny)
RP – Review of existing policy	SC – Statutory consultation
DP – Development of new policy	CI – Call in
MSR – Monitoring scrutiny recommendations	PM – Performance management

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Working Groups		
Working group	Membership	Current position
Lettings	Councillor Barry Anderson Councillor Ann Blackburn Councillor Graham Hyde Councillor Mohammed Rafique	The working group met on 15 th October 2009 to consider the Council's proposed response to the CLG 'Fair and Flexible' consultation around social housing allocations. This matter is addressed as a separate agenda item at today's meeting. The working group also discussed the development and wider use of Personal Housing Plans within the lettings process. This matter will also be discussed in more detail with other various partners at the working group's next meeting in November.
Procurement of Contracts in Housing	Councillor Barry Anderson Councillor Ann Blackburn Councillor Graham Hyde Councillor Joe Marjoram	<p>The working group met on Wednesday 21st October 2009 with officers from Environment and Neighbourhoods, Procurement, Legal Services and Internal Audit to discuss the following issues:</p> <ul style="list-style-type: none"> • The general procurement process followed by Environment and Neighbourhoods for contracts procured in relation to housing services and the specific role of Procurement and Legal Services in this process. • The rationale and processes followed to waiver contracts procedure rules in relation to housing contracts <p>The working group is due to meet again in November to consider the current contract monitoring arrangements within Environment and Neighbourhoods and the potential benefits of procuring housing related contracts in partnership with other directorates.</p>

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Worklessness	Councillor Barry Anderson Councillor Ann Blackburn Councillor Graham Hyde Councillor Josie Jarosz	<p>The working group met on Monday 19th October and discussed the overall strategic aim of the new Employment Leeds delivery model. A further working group meeting is scheduled for 17th November.</p> <p>An update report on this particular review will be brought to the Board's December meeting for information.</p>
Grounds Maintenance Contract 2011	Councillor Barry Anderson Councillor Ann Blackburn Councillor Ann Castle Councillor David Hollingsworth	<p>The working group met with Parish and Town Council representatives on 22nd October to discuss their views on the grounds maintenance service and contract. Representatives from Environment and Neighbourhoods, the 3 ALMOs and Highways Services also attended this meeting.</p> <p>The next working group meeting is scheduled for 10th November 2009 to consider the feedback from Area Committees on this issue and discuss the draft contract specification.</p>